

Graeme Hugo

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Education

Santa Clara University, Honors Program

California, United States

Bachelor's in Economics, Bachelor's in Environmental Studies

September 2016 – June 2020

GPA: 3.8 / 4.0, Magna Cum Laude

Phi Sigma Iota: Nominated by Department Head to Foreign Language Honor Society

Ignatian Center for Jesuit Education: Nominated and selected as a Student Fellow and Program Advocate

Senior Honors Thesis: *Neoliberalism and Inequality in Contemporary Chile*

Senior Capstone Project and Presentation: *A New Urban Design for Downtown Santa Clara*

Professional Experience

IES Diego Velázquez

Madrid, Spain

Auxiliary Teacher

October 2020 – June 2021

- Taught in-person and virtual English classes to 450 students during 9-month academic year
- Prepared students for June 2021 Cambridge English Qualification Exams using specific structured pedagogy
- Created original curricula, PowerPoint presentations, and examination materials to facilitate class discussions
- Developed reusable educational materials for the Ministry of Education in the Community of Madrid

Santa Clara Valley Water District

California, United States

Water Conservation Junior Analyst

July 2019 – August 2020

- Monitored and ran county water conservation initiatives: Landscape Rebate and Graywater Rebate Programs
- Conducted weekly on-site water use inspections at customer properties throughout Santa Clara County
- Created searchable databases of District files and photographs accessible through specific search queries
- Collaborated with District Accounting to issue community rebates for installed water-efficient technologies

Santa Clara University Dept. of Environmental Studies

California, United States

Academic Researcher

April 2019 – September 2019

- Selected to join a four-student research team under grant from California's Cap and Trade Program
- Edited policy memos and conducted primary climate change research under direction of Dr. C.J. Gabbe
- Tasked to evaluate socioeconomic climate impacts and correlation between extreme temperatures, energy analysis reports pertaining to farmworker housing, and heat-induced fatalities in the State of California

Prometheus Real Estate Group

California, United States

Property Management Intern

June 2018 – August 2018

- Conducted daily tours with prospective tenants and created marketing materials for two apartment properties totaling over 800 units; served as management liaison between tenants and service technicians
- Developed expertise in specialized property management software (OneSite, Lead2Lease, and YieldStar) to ensure lease compliance, maximize property revenues, and improve living standards for 1,300 residents
- Generated and analyzed six different types of lease reports on a daily basis

Achievements and Awards



Teaching English as a Foreign Language Certification with Distinction, December 2020



J. William Fulbright Award
Semi-finalist and Alternate Candidate, April 2020

Competencies



Advanced Mastery of the Microsoft Office Suite



Statistical Analysis with the coding software R

Languages: English (native), Spanish (CEFR C1 Level)